

DATE: February 8, 2005

TO: CITY CLERK

FROM: The American Lung Association of Texas

Telephone No. ()
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

March 1, 2005

Item should read as follows:

The American Lung Association of Texas to hold a 5k walk/run on May 7, 2005 from 6:30 a.m. to 12:00 p.m. Route: Jogging path at Album Park, located at 3110 Parkwood. Approximately 250 persons will take part and 200 spectators are anticipated. This request includes permission to use amplification (1 microphone, 2 speakers, and 2 amplifiers). (District 5)

SPECIAL INSTRUCTIONS:

BUILDING PERMITS & INSPECTIONS USE Item No. 05-001

☒ POLICE DEPARTMENT

☒ FIRE DEPARTMENT

☒ SUN METRO

☒ PARKS DEPARTMENT

☒ ENGINEERING/TRAFFIC

☐ N/A TXDOT

☐ N/A STREET DEPARTMENT

☐ N/A CIVIC CENTER

☒ COMPLETE

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: BUILDING PERMITS & INSPECTIONS

AGENDA DATE: MARCH 1, 2005

CONTACT PERSON/PHONE:

DISTRICT(S) AFFECTED: 5

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

The American Lung Association of Texas to hold a 5k walk/run on May 7, 2005 from 6:30 a.m. to 12:00 p.m. Route: Jogging path at Album Park, located at 3110 Parkwood. Approximately 250 persons will take part and 200 spectators are anticipated. This request includes permission to use amplification (1 microphone, 2 speakers, and 2 amplifiers). (District 5) [

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Building Permits & Inspections recommends approval for the American Lung Association of Texas to hold a 5k walk/run on May 7, 2005. The department has no objections to this event.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER: _____

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

REQUEST FOR TEMPORARY USE OF CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES

Fees: \$15.75 One event to take place on one day.

[36010119/404123]

\$21.00 Multiple permits for two or more similar events to take place on consecutive days. **(Please note:** a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

Elizabeth Terrazas / The American Lung Association of Texas

(Person/Organization)

Contact Person:

Elizabeth Terrazas

Name

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event:

Fundraiser 5 K Walk/Run

(Moving)

☐ Parade

☐ Demonstration

☒ Foot Race/Walk

☐ Bike Race

☐ Other: _____

(Stationary)

☐ Block party

☐ Bazaar

☐ Festival

☐ Sidewalk Sale

☐ Other: _____

3. Date of Event:

May 7, 2005

Total Time of Event:

from 6:30am to 12:00 noon

(Time)

(Time)

Time in which police traffic control services will be needed:

from _____ to _____

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

3/1

4. Approximate number of participants:
250 Persons Vehicles Animals Other Specify:

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 200

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

Fundraiser; all proceeds will benefit asthma education
programs in El Paso

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number:

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

Walk around "walk pathway"

Location of assembly area, if separate or different:

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: ☒ Yes ☐ No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

1 microphone, 2 speakers, 2 amplifiers (Album Park)

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Elizabeth J. Jarama
Signature of Applicant

2.8.5
Date

For The American Lung Association of Texas
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: THE AMERICAN LUNG ASSOCIATION OF TEXAS 5K WALK/RUN

\$15.75 Fee Paid: 0503801-02/08/2005 001 23

\$21.00

City Council Hearing: MARCH 1, 2005

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☒ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

PERMIT

EVENT: THE AMERICAN LUNG ASSOCIATION OF TEXAS 5K WALK/RUN

LOCATION ALBUM PARK-JOGGING PATH

DATE OF EVENT: MAY 7, 2005 FROM 6:30 A.M. TO 12:00 P.M. (NOON)

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

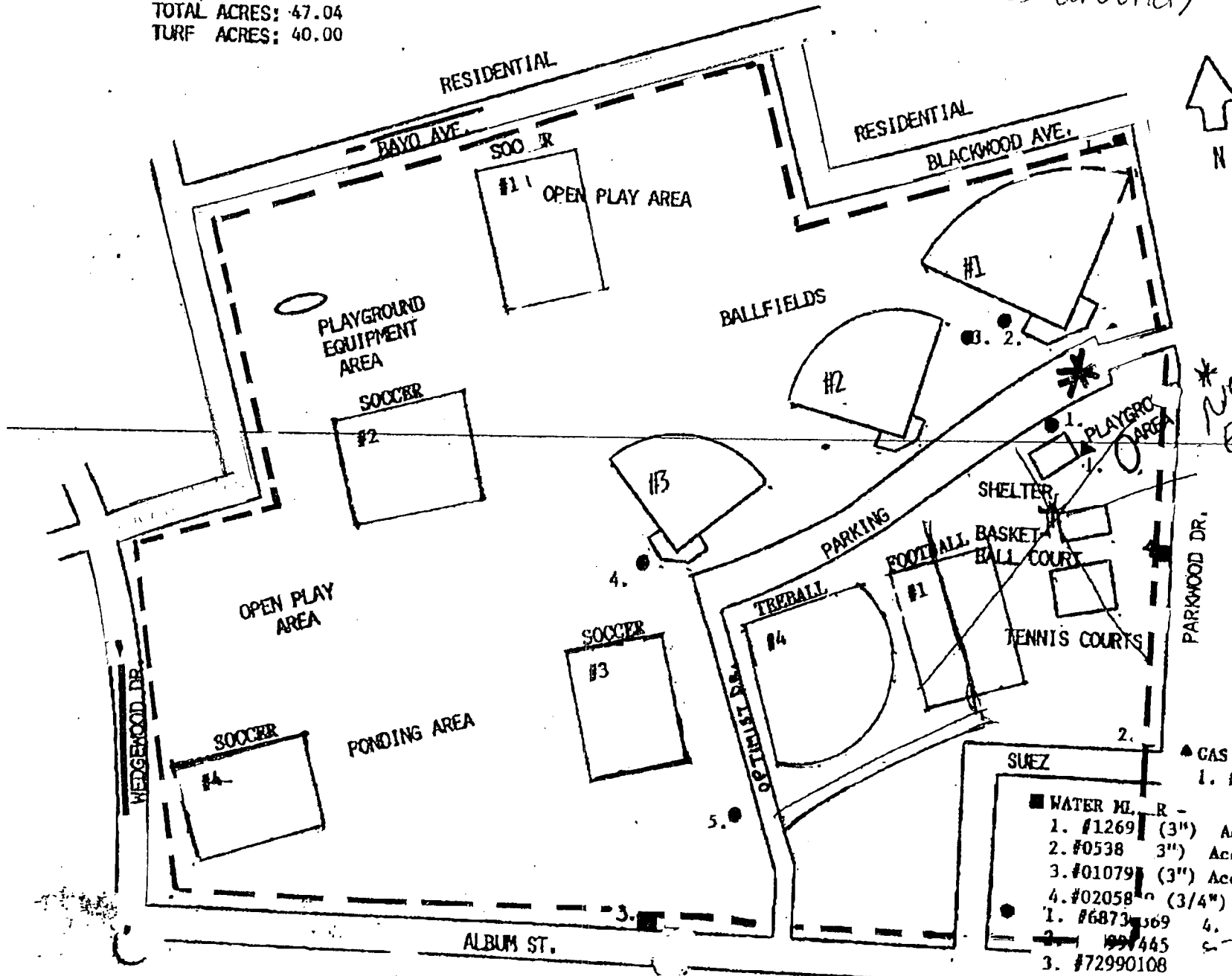
Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

EASTWOOD PARK
3001 PARKWOOD

TOTAL ACRES: 47.04
TURF ACRES: 40.00

* Start / finish
--- Walk route
(3 times around)



* New Eastwood Rd Ct & Parking

- GAS METER
1. #175250
- WATER METER -
1. #1269 (3") Acct#096317
2. #0538 3" Acct#0963165-0
3. #01079 (3") Acct#1546621-0
4. #02058 (3/4") Acct#0808303-0
1. #6873 3/4" 4. #55392422
2. #997445 5. #19011
3. #72990108

**City of El Paso, Texas
Parks and Recreation Department
"The Department That Works!"**

September 21, 2004

American Lung Association
c/o Elizabeth Hernandez

Dear Ms. Hernandez,

The Parks and Recreation Department will allow American Lung Association to use a portion of Alburn Park, located at 3110 Parkwood Street from 6:30 a.m. until 12:00 noon on Saturday, May 7, 2005 for a "walk" event.

The conditions placed on the activity are that an amplification permit from the Building Services office will be required if amplification is used. The use of amplification would not go beyond 12:00 noon. No vehicle will be driven or allowed onto the park grass areas. There shall be no exchange of money in the park. No amusement devices or jumping balloons will be allowed in the park areas. No possession or consumption of alcoholic beverages will be allowed in the park. All trash and litter generated by this activity will be removed from the park areas and contiguous area upon departure. No restriction for the use of the park areas or streets by the public shall be imposed. No excavation or placing stakes into the ground will be allowed unless the location for such excavation or stake is approved and marked by the Department of Parks and Recreation.

If you have any questions or concerns, please call me at 541-4333.

Sincerely,



Rosa Ayala
Parks and Recreation

cc: David Ochoa

Feb. 9. 2005 1:17PM CITY OF EL PASO

No.8359 P. 5/7

For Office Use Only

Event: THE AMERICAN LUNG ASSOCIATION OF TEXAS 5K WALK/RUN\$15.75 Fee Paid: 0503801-02/08/2005 001 23
\$21.00City Council Hearing: MARCH 1, 2005

Copy to:

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☒ Sun Metro
☒ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

*Sun Metro has no objection to
the event.
LD 2-9-05*

PERMITEVENT: THE AMERICAN LUNG ASSOCIATION OF TEXAS 5K WALK/RUNLOCATION ALBUM PARK-JOGGING PATHDATE OF EVENT: MAY 7, 2005 FROM 6:30 A.M. TO 12:00 P.M. (NOON)City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: THE AMERICAN LUNG ASSOCIATION OF TEXAS 5K WALK/RUN

\$15.75 Fee Paid: 0503801-02/08/2005 001 23
\$21.00

City Council Hearing: MARCH 1, 2005

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☒ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:
EA

PERMIT

EVENT: THE AMERICAN LUNG ASSOCIATION OF TEXAS 5K WALK/RUN

LOCATION ALBUM PARK-JOGGING PATH

DATE OF EVENT: MAY 7, 2005 FROM 6:30 A.M. TO 12:00 P.M. (NOON)

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



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\$21.00

City Council Hearing: MARCH 1, 2005

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☒ Sun Metro
☒ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

TRAFFIC HAS NO OBJECTIONS TO PROPOSED EVENT. TRAFFIC
CONTROL BY POLICE OFFICERS.

By: Arturo Sanchez

 9 Feb 05

PERMIT

EVENT: THE AMERICAN LUNG ASSOCIATION OF TEXAS 5K WALK/RUN

LOCATION ALBUM PARK-JOGGING PATH

DATE OF EVENT: MAY 7, 2005 FROM 6:30 A.M. TO 12:00 P.M. (NOON)

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

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R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

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☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

APR 28 #904 CPFD -OK

PERMIT

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LOCATION ALBUM PARK-JOGGING PATH

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City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: The American Lung Association of Texas 5K Walk/Run☐ Fee Paid: 0503801-02/08/2005 001 23
☐ DateCity Council Hearing: March 1, 2005
Date

Copy To:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☒ Parks Department☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

The El Paso Police Department has no objection with this event.The Department will monitor the event as necessary with the district car.There will be no cost to city or applicant.05-011PERMITEVENT The American Lung Association of Texas 5K Walk/RunLOCATION: Album Park-Jogging PathDATE OF EVENT: May 7, 2005 from 6:30 A.M. to 12:00 P.M. (Noon)CITY COUNCIL ACTION: ☐ Approve ☐ Disapprove ☐ Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

Building Permits & Inspections Director

JOE WARDY
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, P.E.
DIRECTOR



February 21, 2005

**BUILDING PERMITS &
INSPECTIONS DEPARTMENT**

CITY COUNCIL

SUSAN AUSTIN
DISTRICT NO. 1

ROBERT A. CUSHING, JR.
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO
DISTRICT NO. 3

JOHN F. COOK
DISTRICT NO. 4

PRESI ORTEGA
DISTRICT NO. 5

PAUL J. ESCOBAR
DISTRICT NO. 6

VIVIAN ROJAS
DISTRICT NO. 7

ANTHONY W. COBOS
DISTRICT NO. 8

The American Lung Association of Texas
Elizabeth Terrazas

FROM: Building Permits & Inspections

SUBJECT: Application for use of City Streets/Sidewalks (in connection with a
Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on March 1, 2005 at 9:00am. We recommend a representative be present to answer any questions that City Council may have.

REQUEST:

The American Lung Association of Texas to hold a 5k walk/run on May 7, 2005 from 6:30 a.m. to 12:00 p.m. Route: Jogging path at Album Park, located at 3110 Parkwood. Approximately 250 persons will take part and 200 spectators are anticipated. This request includes permission to use amplification (1 microphone, 2 speakers, and 2 amplifiers). (District 5) [Elizabeth Terrazas] Permit#: 05-011

RESPONSES:

No objection from Sun Metro, Fire, Traffic/Engineering, Parks. The El Paso Police Department has no objection with this event. The Department will monitor the event as necessary with the district car. There will be no cost to city or applicant. The Office of Building Permits & Inspections recommends approval.

A handwritten signature in black ink, appearing to read "R. Alan Shubert".

R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR